Animal Protection Society of Durham

Medical (Veterinary) Care Assistant

Durham, North Carolina• Full-time
$18 - $21 hourly

About the Job

We're hiring a Medical Animal Care Assistant to join our Animal Wellbeing team!

Available Schedules (approximately 36–40 hours per week):

Help Animals Heal Every Day.
Every animal that enters our shelter deserves compassionate, high-quality medical care.

As a Medical Animal Care Assistant, you'll play a vital role in helping injured, sick, and recovering animals receive the care they need while supporting our veterinary team in a fast-paced shelter environment.

Whether you're cleaning kennels, monitoring recovering patients, assisting with treatments, or helping maintain a safe medical environment, your work directly contributes to saving lives every day.

This is an excellent opportunity for someone interested in veterinary medicine, animal care, shelter medicine, or a career in animal welfare.

What You'll Do:

Care for Animals Receiving Medical Treatment:

- Feed, clean, and monitor animals receiving medical care.
- Observe animals for changes in behavior or health and report concerns promptly.
- Provide enrichment and compassionate daily care.

Support Veterinary Care:

- Assist veterinarians and veterinary technicians during exams and treatments.
- Help administer medications, vaccines, and treatments under supervision.
- Support patient recovery following surgery and medical procedures.

Keep Our Medical Areas Running Smoothly:

- Clean and disinfect kennels, treatment rooms, and medical equipment.
- Follow biosecurity and disease prevention protocols.
- Help maintain organized treatment and surgical areas.

Maintain Medical Records:

- Enter treatment information into shelter software.
- Assist with medical documentation and inventory tracking.

- Help ensure accurate and organized records.

Support Medical Inventory:
- Restock medications, supplies, and equipment.
- Monitor inventory and notify leadership when supplies are running low.
- Ensure proper storage and handling of medical supplies.

Work as Part of a Lifesaving Team:
- Collaborate with veterinarians, veterinary technicians, animal care staff, and other departments.
- Communicate professionally with coworkers.
- Support shelter operations as needed.

What we are looking for

We are looking for someone who is:
- Compassionate toward both animals and people.
- Dependable and eager to learn.
- Comfortable working in a fast-paced environment.
- Detail-oriented and organized.
- A strong team player.
- Calm under pressure.
- Committed to providing excellent animal care.

Experience working with animals is helpful, but a positive attitude and willingness to learn are just as important.

Qualifications:

Required:
- High school diploma or equivalent.
- Ability to safely handle animals of varying sizes and temperaments.
- Ability to work one of the posted weekend schedules.

Preferred:
- Experience in an animal shelter, veterinary clinic, boarding facility, or similar setting.
- Experience in a medical or clinical environment.
- Interest in veterinary medicine, shelter medicine, or animal welfare.

Working at APS

This position is based in our medical department and includes:
Working with animals of all sizes, breeds, temperaments, and medical conditions.
Frequent standing, walking, bending, lifting, and animal handling.
Exposure to cleaning chemicals, biological hazards, and zoonotic diseases.
Ability to lift up to 50 pounds.

- Working in a fast-paced and emotionally rewarding environment.
- Occasional holidays or schedule flexibility based on shelter needs.

Why Join APS?

At APS, every day brings an opportunity to make a difference.
We are building a collaborative culture focused on compassion, teamwork, continuous learning, and excellent animal care. Our medical team plays a critical role in helping animals heal, preparing them for adoption, and giving them a second chance.

Whether you are exploring a career in veterinary medicine or simply want meaningful work helping animals, you will gain valuable experience while making a real impact.

Ready to Make a Difference?

If you're looking for meaningful work, love animals, and enjoy being part of a supportive team, we'd love to hear from you.

Apply today and help provide lifesaving medical care to Durham's shelter animals. Please send a resume and cover letter to Jennifer.west@apsofdurham.org